

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	13th February 2024		
1.	Attendees and apologies			
	Present:	<p>Councillor Sam Charleston (SC) – Wiltshire Council – Chair Councillor Brian Dalton (BD) – Wiltshire Council</p>		
	Apologies:	<p>Councillor Sven Hocking (SH) – Wiltshire Council Councillor Mark McClelland (MM) – Wiltshire Council Councillor John Wells (JW) – Salisbury City Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Pam Rouquette (PR) – Salisbury Walking Forum Graham Axtell (GX) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council</p> <p>Councillor Caroline Corbin (CC) – Wiltshire Council Councillor Charles McGrath (CM) – Wiltshire Council Councillor Ricky Rogers (RR) – Wiltshire Council Councillor Paul Sample (CPS) – Wiltshire Council Councillor Alan Bayliss (AB) – Salisbury City Council Marc Read (MR) – Salisbury City Council Lynne Davies (LD) – Salisbury City Council Patricia Podger (PP) – Elizabeth House</p>		

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

2.	Notes of last meeting			
		<p>The minutes of the previous meeting were agreed at the Salisbury Area Board meeting on the 28th November 2023.</p> <p>The Salisbury Area Board minutes can be found at:</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&MId=15011&Ver=4</p>	That the update is noted.	Area Board
3.	Financial Position			
		<p>There is currently £7,300.62 still unallocated.</p> <p>A list of schemes and potential costs has been supplied to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. A list of the schemes submitted is enclosed as Appendix 1.</p>	That the update is noted.	Area Board

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

4.	New Issues / Issues Requiring A Decision		
a)	Issue No: 12-23-05 Request to upgrade the section of St. Mark's Path between St. Francis Road and Wessex Water Site	<p>The cost estimate from Wessex Tree Care to provide a 2.0 metre wide timber edged hoggin path over the requested length of 330 metres is £24,925. [Note: This figure includes a 25% contingency].</p> <p>This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.</p>	<p>MM asked that Laverstock & Ford Parish Council be approached and asked to consider contributing towards the cost of the scheme.</p> <p>That the update is noted.</p> <p>PS Area Board</p>
b)	Issue No: 12-23-08 Improved dropped kerb provision in the York Road / Sidney Street area	<p>Wessex Tree Care have advised that it is the root of the tree is just below the footway surface and causing it to become uneven. Wessex Tree Care advised against removing any part of the root. Design work to be undertaken to see if area can be resurfaced to make it easier to traverse by people with mobility difficulties. However, it should be noted that it may not be possible to resurface the area and achieve a gradient compliant with current design standards.</p> <p>The group are to discuss this issue.</p>	<p>The group discussed this issue and asked that a design for resurfacing this area and providing a dropped kerb be progressed.</p> <p>Area Board</p>
c)	Issue No: 12-24-01 Request to replace a missing street nameplate at the junction of Waters Road and Fairfield Road	<p>A request has been received to replace a missing street nameplate at the junction of Waters Road and Fairfield Road.</p> <p>The estimated cost of the works is £307.50. [Note: This figure includes a 25% contingency].</p>	<p>That the Area Board approves the allocation of £307.50 to allow this work to be undertaken.</p> <p>Area Board</p>

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

d)	<p>Issue No: 12-24-02</p> <p>Request for No Waiting At Any Time restrictions in Parsonage Green</p>	<p>A request has been received to provide No Waiting At Any Time (NWAAT) restrictions in the vehicle turning head in Parsonage Green to motorists parking in it. If the group support the request for the provision of NWAAT restrictions at this location, then this request could be added into Issue 12-23-02 and taken forward as part of this work. An additional £500 would be required to undertake this work.</p>	<p>That the Area Board approves the allocation of £500.00 to allow this work to be undertaken.</p>	<p>Area Board</p>
e)	<p>Issue No: 12-24-03</p> <p>Request for a mirror to be installed opposite the vehicular egress from Holt Court</p>	<p>A request has been received to install a mirror opposite the vehicular egress from Holt Court into Brown Street to address concerns around vehicles exiting Holt Court striking pedestrians walking along Brown Street.</p> <p>It is Wiltshire Council's longstanding position not to support the use of mirrors on the public highway. Their safety benefits are somewhat limited. Mirrors, amongst other issues can cause problems with dazzle because of sunlight or headlights at night and are frequently subject to vandalism which results in increased maintenance liabilities on the Council.</p> <p>With respect to the location in question the provision of a mirror be an over provision. Vehicles exiting Holt Court are travelling at very low speed and having checked the Police collision database and there have been no recorded collisions at this location in the preceding 20-year period. In addition to this Highways Development Control Officers raised no concerns about the egress during the planning application process.</p> <p>The originator of the request could potentially approach the owner of the adjacent properties and potentially seek their consent to mount mirrors on their properties.</p> <p>It is recommended that this issue is closed.</p>	<p>The group discussed this issue but did not support the request for the provision of a mirror.</p> <p>The group asked that the originator of the request be advised of the groups decision and that they could approach the owners of adjacent properties and potentially seek their consent to mount mirrors on their properties.</p> <p>The group asked that the issue be closed.</p>	<p>SCC</p> <p>Area Board</p>

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

f)	<p>Issue No: 12-24-04</p> <p>Request for measures to address speeding concerns on the A354 Coombe Road</p>	<p>A local resident has requested several measures to address speeding concerns on the A354 Coombe Road. The measures requested are.</p> <p><u>Short Term</u></p> <ol style="list-style-type: none"> 1) The use of a SID shortly after the 30mph speed limit terminal sign. 2) Reinstatement of road surface 'rumble' strips physically demarcating the change in speed limits. <p><u>Medium Term</u></p> <ol style="list-style-type: none"> 3) Consideration of the use of visual road markings in the form of painted pinch points or narrowing. This doesn't prevent traffic flow but provides another visual representation to encourage motorists to travel at an appropriate speed. 4) Introduction of a 40mph buffer speed limit to bring about a gradual reduction in the speed of traffic as it approaches the existing 30mph speed limit on Coombe Road. <p>In terms of the measures suggested the following comments are offered:</p> <ol style="list-style-type: none"> 1) The deployment of a SID is a matter for Salisbury City Council to consider. 2) The location in question is currently subject to the Council's current standard gateway treatment with countdown markings alerting motorists to an upcoming reduction in speed limit. 	<p>The group discussed this matter in detail and agreed the following:</p> <ol style="list-style-type: none"> 1. That this location be added to Salisbury City Council list of SID deployment device. 2. No further action be undertaken. 3. No further action be undertaken. 4. That a speed limit assessment is not progressed at this time but is pursued around the potential allocation of a housing development site at this location. <p>That the update is noted.</p>	<p>Area Board</p>
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SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>3) The use of such measures would be inappropriate on an 'A' class road whose principal function is carry significant volumes of traffic.</p> <p>4) A speed limit assessment could be commissioned, at a cost of £2,900 to determine whether a 40mph buffer speed limit could be introduced. The main criteria for allowing a 40mph speed limit in a rural/semi-rural location is the presence of many junctions/accesses and the significant level of use by non-motorised users. When the road was last assessed it was determined that it did not meet the criteria for a 40mph speed limit. It should also be noted that much of the length of road that would need to be assessed sits outside of the Salisbury Community Area so any assessment commissioned may need to be taken forward in association with the Southern Wiltshire Community Area and Britford Parish Council.</p> <p>The group are to discuss this matter.</p>		
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SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

g)	<p>Issue No: 12-24-05</p> <p>Request for measures to address pedestrian safety concerns on the access road leading to Nos. 1 to 16 Hawksridge</p>	<p>A resident of Hawksridge with mobility difficulties has reported near misses involving pedestrians using the vehicle access road (leading to Nos. 1 to 16) to access the main part of Hawksridge due to a lack of footway and a perceived speeding problem. The originator of this request has requested several measures to address their concerns.</p> <ol style="list-style-type: none"> 1) A pavement added to the vehicle access road, perhaps using part of the land/verge by the Church. 2) If a pavement cannot be provided, then the provision of street lighting to improve visibility of pedestrians using the access road at night. 3) Remove all/some of the hedge on opposite the church to improve visibility of pedestrians in the access road. 4) Measures to slow drivers down as they use the access road with consideration given to the provision of a bollard, a speed bump or some signage indicating that pedestrians could be in the access road. <p>In terms of the measures suggested the following comments are offered:</p> <ol style="list-style-type: none"> 1) It is a little unclear why issues 1-3 have been raised with the LHFIFG as advice has previously been provided that the measures requested do not relate to the public highway and as such would not be for this group to consider/take forward. These issues should be raised with the Housing Department. 2) Anything that forces a motorist to change the angle of their vehicle by more than 70 degrees is considered to be a traffic calming feature that controls the speed of traffic, as such given the location in question it is highly unlikely are 	<p>The group discussed this issue in detail. SH stated that he would speak to the Housing Department about the potential for improvements to be made at this location to assist the originator of this issue and provide an update at the next meeting of the group.</p>	SH
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SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>travelling at excessive speed and consequently significant measures are not necessary. A pedestrian in road warning sign could be provided at the junction of the access road though.</p> <p>The estimated cost of providing a pedestrian in the road warning sign is £210.00. [Note: This figure includes a 25% contingency].</p>		
h)	<p>Issue No: 12-24-06</p> <p>Request for the provision of a Keep Clear marking outside of Riverside Court, Castle Street</p>	<p>A request has been received on the behalf of residents of Riverside Court to provide a Keep Clear marking in Castle Street to keep the access to their car park clear of queuing vehicles. Queuing vehicles are preventing vehicles turning right into the car park from doing so, in turn this causes traffic to queue back across the Wyndham Road junction and towards Castle Roundabout on occasion. A Keep Clear marking has previously been provided nearby at Archers Court in Castle Street to address a similar issue.</p> <p>The estimated cost of the works is £1115.00. [Note: This figure includes a 25% contingency].</p>	<p>That the Area Board approves the allocation of £1,115.00 to allow this work to be undertaken.</p>	<p>Area Board</p>
i)	<p>Issue No: 12-24-07</p> <p>Request to amend the lane markings on the A3094</p>	<p>A request has been received to amend the lane markings on the A3094 as you approach the traffic signals at Harnham Gyratory to make it clearer which lanes vehicles should be in.</p> <p>All the road markings at Harnham Gyratory will be updated as part of the proposed improvements being developed for Exeter Street Roundabout and Harnham Gyratory. No changes will be made to the markings prior to these improvements being delivered on the ground.</p> <p>It is recommended that this issue is closed.</p>	<p>The group discussed this issue but did not support this request.</p> <p>The group asked that the issue be closed.</p>	<p>Area Board</p>

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

j)	<p>Issue No: 12-24-08</p> <p>Request to convert an existing 30 minute parking bay to a Zone A residents parking bay</p>	<p>A request has been received to convert the existing 30-minute parking bay outside of the former Harrisons The Butchers premises in Park Street to a Zone A residents parking bay.</p> <p>Whilst in principle the parking bay could be converted a Zone A residents parking bay. It should be noted that SCC at its meeting on the 05/09/2022 supported a proposal to allow this space to be used as future location for an on-street cycle parking locker. The group are to discuss how they wish to proceed with this issue.</p> <p>If the group wished to proceed with converting the bay in question to Zone A residents parking bay, then this request could be added into Issue 12-23-02 and taken forward as part of this work. An additional £500 would be required to undertake this work.</p> <p>[Note: Any further waiting restriction requests to be taken forward via a separate TRO process.]</p>	<p>The group discussed this issue in detail and, by a majority vote, agreed to support the request to convert the 30-minute parking bay in question to a Zone A residents parking bay.</p> <p>That the Area Board approves the allocation of £500.00 to allow this work to be undertaken.</p>	Area Board
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SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

5.	Other Issues			
a)	Issue No: 12-20-2 The provision of additional cycle parking stands in Salisbury City Centre.	PS advised that the Old George Mall Manager had confirmed in February 2024 that the Old George Mall landlords have now agreed to allow the installation of the cycle parking stands. Works order to be produced and issued to Milestone.	That the update is noted.	Area Board
b)	Issue No: 12-21-3 Request for the provision of a pedestrian crossing point on the A354 Coombe Road in the vicinity of Portland Avenue.	Coloured surfacing and road marking works complete. Signing works to be undertaken in March 2024.	That the update is noted.	Area Board
c)	Issue No: 12-21-5 Request for the provision of an improved pedestrian crossing facility at the junction of Stratford Road and Waters Road.	This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.	MM commented that in his tenure as a councillor for this area he had not received any requests for improved crossing facilities at this location and such, irrespective of the outcome of the bid for Salisbury Transport Strategy funding, he felt that this scheme did not represent a good use of Council funding. That the update is noted.	Area Board

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

d)	<p>Issue No: 12-22-05</p> <p>Request to provide upgrade the Zebra crossing equipment on the A3094 Netherhampton Road to improve its conspicuity and address safety concerns around its visibility.</p>	<p>This scheme now comprises two elements. The first is the provision of the Modupost system; the second is the provision of Zebra crossing warning signs.</p> <p>Regarding the first element then this is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.</p> <p>Regarding the first second element then a works order for the supply and installation of the Zebra crossing warning signs will be issued to Milestone in March 2024.</p>	That the update is noted.	Area Board
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SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

e)	<p>Issue No: 12-22-10</p> <p>Request for the installation of ANPR cameras to enforce School Keep Clear markings at the Somerset Road School Campus</p>	<p>The formal consultation on the TRO amendment required to allow ANPR camera enforcement of School Keep Clear (SKC) markings in Salisbury has been completed. No objections were received to the proposals. Therefore, it is now possible to use ANPR cameras for enforcement of SKC markings backed up by a TRO.</p> <p>As previously advised the cost of providing the power supplies, new poles to mount the ANPR cameras and the installation of the ANPR cameras is estimated to £8,500.</p> <p>This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.</p>	That the update is noted.	Area Board
f)	<p>Issue No: 12-22-12</p> <p>Accessibility improvements to Winchester Street Underpass</p>	<p>Revised proposals presented to DIGS who supported them. SH has raised some concerns about the revised proposals around will they sufficiently slow cyclists. Proposals to be reviewed and issues raised addressed with SH. Subject to those concerns being addressed the proposals will be sent to National Highways for approval in February 2024.</p>	That the update is noted	Area Board
g)	<p>Issue No: 12-23-01</p> <p>Request for the installation of a bus shelter in Castle Road</p>	<p>This is one of the schemes put forward to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them. Decision on whether funding will be allocated expected by the end of the current financial year. No further action to be undertaken on this scheme until a decision on the allocation of Salisbury Transport Funding has been made.</p>	That the update is noted.	Area Board

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

h)	Issue No: 12-23-02 Waiting Restriction Requests (2022)	Design work commenced. Draft proposals to be circulated to local members for comment in February 2024. Subject to the proposals being supported draft TRO schedules will be passed to the TRO Team to process.	That the update is noted.	Area Board
i)	Issue No: 12-23-07 Improved crossing facilities in the vicinity of No. 18 Devizes Road	Topographical survey ordered in January 2024. Awaiting survey to be undertaken to allow design work to be progressed.	That the update is noted.	Area Board
j)	Issue No: 12-23-10 Request to enforce prohibited right turn from Friary Lane into St. Ann Street.	No further action to be undertaken with respect to this issue at this time. The group have previously discussed this issue and acknowledged that ANPR enforcement could not be considered at this time. The group asked that this issue be kept open and reconsidered if and when the Council receives the powers to undertake enforcement action against moving traffic offences. It is likely to be April 2024 before the Council knows whether it will receive these powers.	That the update is noted.	Area Board
k)	Issue No: 12-23-12 Request for accessibility improvements to Pinewood Way (Bemerton Folly), Victoria Park and the Bishopdown Sports Field	Design work for the provision of the tactile paving to commence in March 2024.	That the update is noted.	Area Board
l)	Waiting Restriction Requests (2021) Requests for new or amendments to existing waiting restrictions.	Proposals with the TRO Team to undertake the necessary legal work. Formal TRO Consultation period expected to take place in March 2024.	That the update is noted.	Area Board

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

m)	Safer Salisbury Street Lighting Improvements	Due to resourcing issues Atkins are still undertaking the formal street lighting assessments at the locations identified. Results of the assessments and proposed improvements to be circulated once available.	Raise issue at Service Delivery Team level.	PS
n)	Various improvements to the Bishopdown Estate	Graham Axtell has advised that the works to improve the five dropped kerbs that he previously identified as being able to be improved using existing highways maintenance budgets will be undertaken in Quarter 4 of the financial year.	That the update is noted.	Area Board
6.	Closed Issues			
a)	Issue No: 12-22-07 Request to provide a bus stop hardstanding in Stratford Road	Works completed in February 2024. Issue has been closed.	That the update is noted	Area Board
b)	Provision of improved access to Middle Street Meadow , Harnham	Land purchase complete. Issue has been closed.	That the update is noted.	Area Board

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

7.	Other Items			
a)	Highway Maintenance Update	<p>GX advised the group of the following:</p> <p><u>Planned Carriageway Schemes:</u></p> <p><u>Surfacing/Reconstruction:</u></p> <p>Windsor Road, Windsor Street and Hamilton Road – Programmed for March 2024.</p> <p><u>Micro Asphaltting:</u></p> <p>Works in Denison Rise and Beatrice Road – Programmed for March 2024. Works for Wessex Road (part of) – Programmed for March 2024.</p> <p><u>Reactive Patching (Sites Submitted To Date):</u></p> <p>Castle Street (near junction with Blue Boar Row) – Not currently programmed. Devizes Road – Not currently programmed.</p>	That the update is noted.	Area Board

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

b)	2024/25 - 2029/30 Highways Maintenance Programme	A copy of the Salisbury Area Board planned highways maintenance programme is enclosed as Appendix 2 .	<p>The group discussed this document.</p> <p>SH asked if an explanation could be provided why Wilman Way / Thompson Close had been included in the 2024/25 programme at the expense of scheme such as in Old Harnham Road. BD made similar comments with respect to proposed works in Norfolk Road.</p> <p>GX advised he would raise those comment with the Major Maintenance Team and ask them to provide a response direct to them.</p>	GX
8.	Date of Next Meeting:	14 th May 2024		

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to the Salisbury Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant third party contributions are confirmed, Salisbury Area Board will have a remaining highways funding balance of £4878.12 in the LHFIG allocation available for the 2023/2024 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.